

## Your step by step guide to accessing LDSS funding



Check that you are eligible to claim (see our funding page for details) Don't forget to make sure your organisation has an ASC-WDS account



The NHSBSA will contact you to book in an onboarding meeting, to support you in setting up your claim account



Complete the **Onboarding Form** 



Decide which training course pathway you would like your staff to undertake (Standard, Specialised, or the full Mental Health Ambassador)



## **Training courses:**

Claim within 3 months of course completion



## **Qualifications:**

Claim 60% reimbursement within 3 months of the qualification being started/paid for (whichever is the later date), then claim the remaining 40% within 3 months of completion